APPLICATION FOR EMPLOYMENT

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| (Position applied for) | | | | | Affix Photograph (Passport Size) | |
| Personal Information | | | | | | |
| Name (in capital)  (Surname) |  | (First Name) | | (Middle Name) | |  |
| Father's/Husband's Name (in capital) | | | | | | |
| Present Address : | | | Contact Nos. Resi:  Off:  E-mail: | | Date of Birth:  Age: | |
| Permanent Address : | | | Marital Status :  Children : | | Physical Disability (if any) | |
| Languages known (Underline Mother Tongue | | | Speak -  Write - | | | |
| Academic Qualification | | | | | | |
| School/College/University/Institute | Year | Certificate/  degree | | Major Subjects | | Grade/  %age |
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| Short Terms Course (give details) | | | | | | |
| Specialized Training/Apprenticeship (give details) | | | | | | |

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| --- | --- | --- | --- | --- | --- | --- |
| Present Employment | | | | | | |
| Date & Salary on Joining | Employer (Name & Address) | | Nature of Business of Employer | | Position(s) held with period | |
| Description of Present Duties : | | | Total Emoluments (Per Month)  (Excluding retirement benefits) Present (Rs.) Expected (Rs.) | | | |
| Basic: Conveyance: House Rent: Leave Travel: Medical: Other, if any: Total:  Bonus: | |  |  |
| Whome do You Report to | | Who all Report to You |
| Notice Period | | Why Seeking Change |
| Can you deposit your last salary drawn slip? if no, why? | | | |
| Are you member of Employees Provident fund/F.P.S Scheme:- | | | | | | |
| Please give, in brief, significant contribution made by you in your previous/ present assignments: | | | | | | |
| Can we ask about your working from your present employer Yes/No. If no, reasons | | | | | | |
| Family Back Ground (Father,Mother,Brother/Sister, Wife/Husband, Children etc.) | | | | | | |
| Sl. No. Relationship Occupation | | | | Sl. No. Relationship Occupation | | |
|  | | | |  | | |

**PREVIOUS EMPLOYMENT**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Employer's Name, Address & Nature of Business | Position held | Period  From To | Nature of duties | Reason for Leaving the Job | Total emoluments per Month (Excluding retirement Benefits)  Starting Leaving |
|  |  |  |  |  |  |

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| --- |
| Have you applied to any company dealing with LPG/Auto LPG before? Yes/No (If yes, give details)  Do you have any relative working in LPG/Auto LPG organization:  If the reply of the above is no, then you will require training for three months. In case you are selected in the company, will you be in a position to furnish guarantee of two govt. employee working/retired/reputed person in favour of the company?  In case of premature quitting by you and non-compliance of terms of the company accepted by you, will you accept the company's term to refund 50% of the stipend paid to you during training period?  Which vehicle can you drive? (Tick) 2 wheeler /4 wheeler  Do you have your own vehicle, if yes, give details.  Are you ready to use your own mobile handset & laptop for official use? (company will provide you sim/ data card) and if you do not have the same, are you ready to get the same at your own cost?  Are you a member of any professional association, club etc.? (If yes, give details) |
| If there is any further information which you think may be helpful in considering your application, please give details:- |
| Have you been prosecuted in a Court of Law (If yes, give details) |
| I hereby certify that all foregoing information is true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made in this form or any other documents required by the company renders me liable for termination or dismissal from service & in that case no stipend will be paid to me.  Date…………………………. Signature |