## **SURVEY REPORT**

## Part-I (TO BE FILLED BY SALES REPRESENTATIVE)

NAME OF SALES REPRESENTATIVE : PLACE :

CODE NO. : PERIOD :

DATE	NO.	NAME	DEALERS	NAME	NO. OF	TOTAL	ORDER	BOOKING	PROV. CASH	DATE	VOUCHER	SIGNATURE
	OF	OF	CODE	OF	FAMILIES	PADES	BOOKED	AMOUNT	RECEIPT	OF	NOS.	OF
	DAYS	DEALERS	NO.	LOCALITY	SURVEYED	SUBMITTED			NOS.	DEPOSIT	ISSUED	DEALER
						TO DEALER						

	Name of Distributor/Representative of co					
Whom report submitted in case of Non-existence of Dealer Signature of Sales Representative	Whom report submitted in case of Non-6					
Cont2/						
Part-II (Sales Report) (to be filled by sales representative)						
Monthly target (NCS) Reasons of completion Comments of BDM	Monthly target (NCS)					
Previous Current Total Achieved Balance						
Part-III (to be filled by business development manager)						
Remuneration (consultant/regular)  Details of sales						
days@ Rs=						
Incentive						
NCs @ Rs=						
DBC @ Rs= Forward to the marketing manager for arranging						
Sales turnover payment to the employee.						
<u>Rs.</u> <u>@</u> =	<u>Rs.</u> <u>@</u> =					
Total: Signature  Received Rs as full & final for the above period)	Total:					
	· · · · · · · · · · · · · · · · · · ·					
Signature of Sales Representative & Stamp	Signature of Sales Representative & stamp  Name					
Place						